



## Translator/Interpreter

**Department:** Wish, Operations, Marketing and Development

### Scope of Position

As a Translator/Interpreter, you will facilitate wish experiences for non-English speaking families. Because of you, Wish Children and their families are able to communicate with our office and volunteers. This rewarding position is a direct line to making wishes come true! Translators have the option of becoming fully trained Wish Discovery Volunteers or Wish Designers, or they may provide short-term support on an as-needed basis. *We have a particularly high need for Spanish-speaking volunteers.*

### Key Responsibilities

- ★ Assist staff with translation/interpretation of paperwork and wish process
- ★ Assist staff with translating information for wish families and participating parties
- ★ Provide wish families, staff and Wish Discovery and Design volunteers with significant updates

### This Position Is Right for You If...

- ★ You speak English as well as another language(s).
- ★ You have strong communication skills.
- ★ You have a strong knowledge of the Make-A-Wish mission, vision, values and standards.
- ★ You work well with staff and families.
- ★ You can clearly communicate travel expectations.
- ★ You can maintain a calm disposition when presented with a family's concerns

### Time Commitment

- ★ Varies depending on the request. Make-A-Wish will set expectations in advance.

### Location

- ★ Varies depending on the request. Potential locations include: wish family home, a public place, The Wishing Place and/or over the phone.

### Training

- ★ Volunteer Orientation
- ★ Volunteers will be briefed on the expectations for the translation/interpretation prior to commitment of the task
- ★ Wish Discovery/Wish Design training may be required, depending on task
- ★ Background check required may be required, depending on task

*For more additional information, please contact our Volunteer Department,  
[volunteers@snv.wish.org](mailto:volunteers@snv.wish.org)*